



2B

AITKIN COUNTY BOARD OF COMMISSIONERS

February 11, 2025

9:00 a.m.

Government Center Board Room

Regular Session Minutes

1.A CALL TO ORDER

Chair Wedel called the meeting to order at 9:00 a.m.

Attendee Name	Title	Status
J. Mark Wedel	District #1	Present
Laurie Westerlund	District #2	Arrived at 9:45 a.m.
Travis Leiviska	District #3	Present
Bret Sample	District #4	Present
Michael Kearney	District #5	Present
Jessica Seibert	County Administrator	Present
April Kellerman	Administrative Assistant	Present

1.B PLEDGE OF ALLEGIANCE

1.C APPROVAL OF AGENDA

Motion to: Approve the agenda.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Bret Sample
SECONDER:	Commissioner Travis Leiviska

1.D Citizens Public Comment by:

2 CONSENT AGENDA

Motion to: Approve the Consent Agenda.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Michael Kearney
SECONDER:	Commissioner Travis Leiviska

A) Correspondence File-

January 28, 2025 - February 10, 2025

B) Approve County Board Minutes-

January 28, 2025

C) Approve Electronic Funds Transfers

Total	\$1,070,239.61
-------	----------------

D) Approve Auditor Vouchers-

Auditor Warrants - R&B 01.24.25

R&B	\$4,198.27					Total	\$4,198.27
-----	------------	--	--	--	--	--------------	------------

E) Approve Auditor Vouchers-

HHS 01.24.25

HHS	\$55,410.93					Total	\$55,410.93
-----	-------------	--	--	--	--	--------------	-------------

F) Approve-

McGrath Fire Department - 2025 Contract

G) Approve-

Great River Energy Utility Easement

H) Approve Commissioner's Vouchers

Commissioner Warrants 01.31.25

General	\$265,544.03	Reserves	\$7,273.97	R&B	\$61,816.91	Unorgan.	\$1,422.69
HHS	\$1,178.00	Trust	\$5,670.19	Forest	\$2,057.35	LLCC	\$11,018.96
Parks	\$42,206.16	COVID	\$7,253.00			Total	\$405,441.26

I) Approve Manual Warrants/Voids/Corrections-

ELAN 01.16.25

HHS	\$259.62	R&B	\$889.99	General	\$1,227.93	Forest	\$137.90
LLCC	\$152.00					Total	\$2,667.44

J) Approve Auditor Vouchers-

Auditor Warrants 01.31.25

General	\$55,965.79	R&B	\$10,833.33	HHS	\$2,822.61	Trust	\$800.00
						Total	\$70,421.73

K) Approve Auditor Vouchers-

HHS 01.31.25

General	\$30.10	HHS	\$34,818.31			Total	\$34,848.41
---------	---------	-----	-------------	--	--	--------------	-------------

L) Approve-

JPA with Kimberly Township

M) Adopt Resolution-

On & Off Sale Liquor License -Last "Chance" Pub N' Grub, LLC

N) Adopt Resolution-

App to Make Retail Sales of Tobacco Products - Last "Chance" Pub N' Grub, LLC

O) Approve-

MCIS Hosting agreement

P) Approve-

Authorize Quit Claim Deed Signature

Regular Agenda

3A Andrew Carlstrom – Environmental Services Director

Motion to:

Appointment for District 1 Board of Adjustment

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Travis Leiviska
SECONDER:	Commissioner Bret Sample

4A Mark Jeffers – Economic Development Coordinator

Motion to:

Adopt Resolution - IRRR grant submission

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Bret Sample
SECONDER:	Commissioner Travis Leiviska as amended

5A Jessica Seibert – County Administrator

Motion to:

Adopt Resolution - Application to Make Retail Sales of Tobacco Products - Big Dave's Auto

RESULT:	APPROVED (3 TO 0)
MOVER:	Commissioner Travis Leiviska
SECONDER:	Commissioner Bret Sample Commissioner Kearney abstained from voting.

5B Jessica Seibert – County Administrator

Informational Only

Jessica Johnson, Talon Metals Update

RESULT:	INFORMATIONAL ONLY
MOVER:	
SECONDER:	

5C Jessica Seibert – County Administrator

Motion to:
Schedule Strategic Planning Meeting

RESULT: APPROVED (4 TO 0)
MOVER: Commissioner Bret Sample
SECONDER: Commissioner Travis Leiviska

5D Jessica Seibert – County Administrator

Motion to:
Accept Letter of Resignation - County Administrator

RESULT: APPROVED (4 TO 0)
MOVER: Commissioner Bret Sample
SECONDER: Commissioner Michael Kearney

5E Jessica Seibert – County Administrator

Informational Only
Administrator Updates

Hauschild bill @ State SF 1080 - EMS, Federal Priorities

Commissioner Laurie Westerlund arrived at 9:45am.

6A Bobbie Danielson – Human Resources Director

Motion to:
Approve County Administrator Recruitment Process

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Michael Kearney
SECONDER: Commissioner Travis Leiviska

6B Bobbie Danielson – Human Resources Director

Motion to:
Approve Personnel Committee Recommendations - County Administrator Recruitment

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Travis Leiviska
SECONDER: Commissioner Michael Kearney

7A Board of Commissioners

Informational Only
Commissioner Committee Reports

Extension, Personnel Committee, JET meeting, MN Rural Counties, East Central Regional Juvenile Center Zoom Meeting, EMS Taxation district meeting

Motion to Adjourn
Motion made at 10:20 a.m.

MOVER: Commissioner Bret Sample
SECONDER: Commissioner Laurie Westerlund
Next Meeting: Tuesday, February 25, 2025

J. Mark Wedel, Board Chair
Aitkin County Board of Commissioner

Jessica Seibert
County Administrator